PIH RHIIP Training Agenda*

Office of Public and Indian Housing (PIH)
Real Estate Assessment Center
Rental Housing Integrity Improvement Project (RHIIP)

- Initial Enterprise Income Verification (EIV) System Training
- Effective Use of the EIV system to minimize improper payments
- **Target Audience:** New EIV system users and existing EIV system users who desire an EIV refresher training course

Friday, September 24, 2010

Time	Session
12:00 pm – 12:45 pm	Registration (Live studio audience in Washington, DC)
1:00 pm – 1:05 pm	Welcome & Training Overview
1:05 pm – 1:30 pm	EIV System Overview
1:30 pm – 1:45 pm	Access to the EIV System
1:45 pm – 2:00 pm	Using the EIV System
2:00 pm – 2:15 pm	Income Reports
2:15 pm – 2:20 pm	New Hires Report
2:20 pm – 2:25 pm	Deceased Tenants Report
2:25 pm – 2:30 pm	Immigration Report
2:30 pm – 2:35 pm	Multiple Subsidy Report
2:35 pm – 2:40 pm	Existing Tenant Search
2:40 pm – 2:45 pm	Identity Verification Report
2:45 pm – 3:00 pm	*Questions & Answers Session*
3:00 pm – 3:15 pm	*Break*
3:15 pm – 3:30 pm	Income Discrepancy Report
3:30 pm – 3:45 pm	Income Discrepancy Resolution • Case Study
3:45pm – 4:30 pm	Debts Owed to PHAs & Terminations • Search for Former Tenant • Enter/Update Information • Debts Owed to PHAs & Terminations Report
4:30 pm – 5:00 pm	*Questions & Answers Session*

*Agenda subject to change